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## Description & Process

# NY Main Street Technical Assistance Program

## City of Plattsburgh

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### Program Description

The City of Plattsburgh is applying for funding through the NY Main Street Technical Assistance Program. The intent of this Program is to identify four projects that will directly improve the City's capacity and/or readiness to administer a NY Main Street Building Renovation Program in the future. 90% drawings and cost estimates will be generated for the 3-4 projects that are selected for and participate in the City's Technical Assistance Program. It is the intent that these project plans will be included in a future application for a NY Main Street Building Renovations Program, which – if secured – would provide funding for project construction.

#### What types of projects are eligible for Building Renovation?

The NY Main Street Building Renovation Program awards matching grants to building owners for renovating mixed-use buildings. Eligible renovation activities include improvements to building facades, storefronts, interiors of commercial buildings, and – in some cases – residential units. Ineligible activities include demolition, new construction, improvements to municipal structures and structures owned by religions/private membership organizations, the purchase of non-permanent fixtures, general organizational operating expenses, capitalizing a revolving loan fund, site work or ancillary activities, and general planning activities. For more information on eligible and ineligible activities and funding guidelines, please see the NY Main Street website: <https://hcr.ny.gov/new-york-main-street>

### Application Process

As part of the NY Main Street Technical Assistance Program, the City of Plattsburgh is identifying property owners and building tenants who are eligible and interested in participating in a potential future Building Renovations Program. Such property owners and building tenants (with property owner permission) are encouraged to fill out and submit the application on the following pages.

Please note that this application is for participation in the Technical Assistance Program and does not guarantee participation in the Building Renovation Program. Participation in the Building Renovation Program is contingent upon the City of Plattsburgh's successful future application to the Building Renovation Program and the availability of funding.

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# Property Owner Application

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NY Main Street Technical Assistance grants are awarded to specific addresses. If you are interested in planning for improvements to multiple buildings, you must submit an application for each address. Both property owners and building tenants are welcome to apply, however, building tenants must have permission from the property owner. **Please include 3-4 photos of the interior and exterior of the building that demonstrates areas for improvement.**

#### Property Information

Physical Address: \_\_\_\_\_

Number of Stories: \_\_\_\_\_

Number of Commercial Units: \_\_\_\_\_

Number of Residential Units: \_\_\_\_\_

Type and Number of Other Units: \_\_\_\_\_

#### Property Owner Information

Owner's Name: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Owner's Email Address: \_\_\_\_\_

Owner's Phone Number: \_\_\_\_\_

#### Applicant Information

Applicant's Name: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Are you the property owner or a building tenant? Please check one:

Property Owner

Building Tenant

If you are the property owner, please list all the businesses on the property: \_\_\_\_\_

\_\_\_\_\_

If you are the building tenant, and operate a business on the property, please provide the name of your business: \_\_\_\_\_



## Certification

I certify that all information and documentation provided in this application is true and complete to the best of my knowledge. I grant the City of Plattsburgh the right to verify any of the information provided herein, and I understand that the City of Plattsburgh may refuse the application if there is any material misrepresented in the application.

I agree to abide by all regulations of the City of Plattsburgh and the NYS Housing Trust Fund Corporation.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_